REGISTRATION FORM 2025

**This form should only be used for courses starting in 2025.**

Please complete this form in full using CAPITALS or by computer. You can also apply online through our website at [www.londonschool.com](http://www.londonschool.com).

The London School of English, 15 Holland Park Gardens, London W14 8DZ, United Kingdom

**Telephone**: +44 (0)20 7605 4123 **Email:** **clients@londonschool.com**

*Complete the form by typing in the grey areas of each section.*

**TYPE OF BOOKING**

|  |  |
| --- | --- |
| Agent/Company name: |       |
| Agent/company contact: |       |

[ ]  Private [ ]  Company [ ]  Agent

**COURSE PARTICIPANT’S PERSONAL AND WORK DETAILS**

|  |  |
| --- | --- |
| Title: |       |
| First Name(s): |       |
| Family Name: |       |
| Date of Birth: |       |
| Nationality: |       |
| Passport Nationality: |       |
| First language: |       |
| Level of English: |       |
| Private e-mail: |       |
| Private Tel: |       |
| Private Mobile: |       |
| Home address: |            |
| How did you hear about us?  |       |

|  |  |
| --- | --- |
| Job/position: |       |
| Company |       |
| Department |       |
| Work Address: |            |
| Work Tel: |       |
| Work email: |       |
| **Other Details** |  |
| London Address:(if any): |            |
| London Tel: |       |
| Emergency contact:Number: |            |

Please contact me at: [ ]  home [ ]  work [ ]  agent [ ]  company

**VISA TYPE**

You MUST have a valid student visa to study in the UK. Please tell us which visa you wish to apply for. You can find more details about UK visas on [http://www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk/)

 [ ]  Standard Visitor Visa (up to 6 months study) [ ]  Short Term Student Visa (11 months) (STSV11)

[ ]  Other type of visa:

[ ]  I already have a visa. Please give details:

Passport number:       Date of expiry:

**COURSE SELECTION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Course | Start date | Finish date | Number of weeks |
| 1 |        Combination course [ ]   |        |       |        |
| 2 |        Combination course [ ]   |        |        |        |
| 3 |        Combination course [ ]   |        |        |        |

Please give details of any special course-related requirements (E.g any evening/weekend tuition)
Click here to enter text.

**ADDITIONAL SERVICES**

 Please tick all the additional services you require.

[ ]  Airport transfer: please fill in the details below
[ ]  Eurostar transfer: please fill in the details below
[ ]  Insurance, £11.12 per week (please visit <http://www.londonschool.com/services-and-facilities/insurance/>for more details)

[ ]  Restaurant Pass, daily 3-course freshly-catered lunches; £55 per week
[ ]  Accommodation: please fill in the detail below

**ACCOMMODATION**

**1. Please indicate your preferred and second choice of accommodation by placing 1 or 2 in the spaces below.**

To find out more about our accommodation options please visit <http://www.londonschool.com/accommodation/>

**Homestay option**

 **Silver homestay (shared bathroom) Gold homestay (private bathroom)**

[ ]  Bed & breakfast only: £230 [ ]  Bed & breakfast only: £305

[ ]  Bed & breakfast, 3 evening meals: £275 [ ]  Bed & breakfast, 3 evening meals: £350

**Please answer the following questions**

Your accommodation will be booked from the day **before (Sunday)** your course starts to the day **after (Saturday)** it finishes.

**Yes No Not important**

Host family with children [ ]  [ ]  [ ]

Contact with your host family [ ]  [ ]  [ ]

Do you smoke? (our homestays do not allow smoking inside) [ ]  [ ]  [ ]

Dietary requirements [ ]  [ ]  [ ]

Allergies (e.g. to pets, food) [ ]  [ ]  [ ]

Many of our host families have a cat or dog. If you strongly object to pets, please tick here [ ]

Please give details of any allergies, strong dislikes (E.g to animals) or special requests.

Click here to enter text

**Residence (subject to availability)**

[ ]  **Vincent House (catered) (rates vary depending on availability & length of stay)**

[ ]  **Prince Consort Village (self-catering) £430 per week**

**Residence name:**

**Check-in date:** **Check out date:**

*Residences are subject to availability. Rooms and rates will be confirmed after application received.*

**TRANSFERS**

 **Airport transfers** [ ]  Arrival pick up (meeting in arrival hall) [ ]  Departure (drop off only)

 Heathrow £140 Heathrow £125

 London City £145 London City £140

 Gatwick/Luton £195 Gatwick/Luton £190

 Stansted £215 Stansted £210

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | Time | Airport | Terminal | Flight number | From |
| Arrival                                      |
| Departure                                     |
|  |

**Eurostar transfers** [ ]  Arrival pick up £130 [ ]  Departure (drop off only) £115

|  |  |  |
| --- | --- | --- |
| Date | Time | Train number |
| Arrival                   |
| Departure                   |

**PAYMENT**

**1. Calculation**

Course fee(s)

Registration fee £100

Exam fee

Accommodation fee

Accommodation placement fee £70

Airport Transfer

Insurance (£11.12 p/w)

Restaurant Pass (£55.00 p/w)

**TOTAL COST**

**2. Invoice**

Who is paying for this course? [ ]  I am paying [ ]  My company/government is paying

[ ]  Invoice to me

[ ]  Invoice to: Name:

 Address:

[ ]  Invoice to company: Company name:

 Address:

[ ]  Optional information VAT number:

Purchase number:

Contact number:

**Payment by Flywire**

[ ]  I would like to pay by Flywire, online payment platform - <https://www.flywire.com/pay/londonschoolenglish/>

**Payment by Bank Transfer**

[ ]  I would like to pay by Bank Transfer and I will provide a copy of the bank advice. I will pay all bank charges at my end.

**CONFIRMATION**

Yes, I have read and accepted the school’s terms and conditions of registration. I understand that I should have suitable insurance. Click here for the terms and conditions: <http://www.londonschool.com/terms/>

Please reserve me a place on the course(s) indicated.

**Signature:****Date:**

Please do **NOT** make any travel arrangements before you receive confirmation from us that a place on your chosen course is available. Thank you for your booking. Please save this document for your records, before sending it to us.